



**Mammoth Beers, LLC dba Mammoth Brewing Company and Lead Dog Brewing Co.**

**Our Nature:** Mammoth Beers strives to be an experiential company and community as much as a craft brewery. From the backcountry of the Eastern Sierra to the Brewer’s Hall of Mammoth Lakes, and from the great expanse of Northern Nevada back to Lake Tahoe, we are building a community with trusted companions and can-do collaborators. We’re gritty, resourceful, self-reliant and joyfully rebellious. Seekers of nature’s ability to inspire and heal, we are fiercely protective of our region’s unique places and open spaces – they shape our lives, our ambitions, our community and the experiences we create.

**Position Title:**

**Long Haul Delivery Driver**

**Date:**

April 2022

**POSITION DESCRIPTION**

**1 | POSITION PURPOSE & SERVICE AREA:** The long haul Delivery Driver is responsible for ensuring timely delivery of goods to predetermined customers on specific non-local routes, reviewing orders prior to delivery, loading and unloading trucks and providing exceptional customer service to our client base. The Delivery Driver may also be involved in daily warehouse and local delivery functions, including local deliveries; responsible for excellent customer care in delivering fresh beer on time, rotating and merchandizing customer stock and reporting customer issues to area sales reps and the Warehouse Manager.

**2 | MAJOR DUTIES AND RESPONSIBILITIES:**

- Conduct inspections of vehicle before departing to deliver goods
- Pack and load products onto trucks according to company’s specifications
- Deliver orders to customers on assigned routes
- Maintain ongoing communication with MBC Warehouse Manager
- Unload goods as per client specifications
- Review deliveries with customers to ensure products meet their needs
- Obtain delivery confirmations from each customer
- Support best practices for all finished product for inventory loss control, freshness standards and efficient deliveries.
- Accurately prepare and deliver all orders to both retail accounts and outside distributors and return accurate paperwork back to MBC administration team.
- Follow company delivery SOP
- Prepare accurate daily driving and safety logs. Maintain clean vehicle standards. Promptly submit accident/near-miss reports and exercise good driving practices.
- Adhere to all warehouse and delivery safety and cleanliness standards. Accurately report all incidents verbally and in writing to on site Manager.
- Provide friendly, helpful, responsive, accurate customer service
- Support inventory control activities of all supplies including packaging, raw goods, warehouse, brewery and retail materials, supplies and equipment required for the production, retail and administration teams
- Assist in preventative maintenance and scheduling of all company vehicles and warehouse equipment (forklifts, pallet jacks, etc.).
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**3 | ORGANIZATIONAL RELATIONSHIPS:**

The DELIVERY DRIVER reports directly to the Warehouse Manager, works with Sales Reps on customer service and works with the Beer Traffic Controller on inventory/paperwork management.

<b>Job Location:</b>	66 South Industrial Circle Mammoth Lakes	<b>Number of Positions:</b>	1
<b>Employment Status:</b>	Employee	<b>Employment Type:</b>	Full Time - Hourly
<b>Hourly Rate Range:</b>	\$25 to \$30 DOE	<b>Other:</b>	
<b>SKILLS</b>			
<ul style="list-style-type: none"> <li>• Class B license minimum <i>REQUIRED</i></li> <li>• Must be able to safely lift a 160lb keg</li> <li>• Must have a clean driving record</li> <li>• Forklift skills required</li> <li>• Ability to pass background check and drug test</li> <li>• Excellent organization &amp; communication</li> <li>• Minimum of 1 years' experience as a Delivery Driver</li> </ul>			
<b>Degree/Education:</b>	High School Diploma	<b>Experience:</b>	Delivery & warehousing