



**Mammoth Beers, LLC dba Mammoth Brewing Company and Lead Dog Brewing Co.**

**Our Nature:** Mammoth Beers strives to be an experiential company and community as much as a craft brewery. From the backcountry of the Eastern Sierra to the Brewer’s Hall of Mammoth Lakes, and from the great expanse of Northern Nevada back to Lake Tahoe, we are building a community with trusted companions and can-do collaborators. We’re gritty, resourceful, self-reliant and joyfully rebellious. Seekers of nature’s ability to inspire and heal, we are fiercely protective of our region’s unique places and open spaces – they shape our lives, our ambitions, our community and the experiences we create.

**Position Title:**

**DELIVERY & WAREHOUSE CREW**

**Date:**

April 2022

**POSITION DESCRIPTION**

**1 | POSITION PURPOSE & SERVICE AREA:** *The Delivery & Warehouse Crew [DWC] are responsible for excellent customer care in delivering fresh beer on time, rotating & merchandizing customer stock and reporting customer issues to area sales reps and the Warehouse Manager. The DWC are involve in ALL daily warehouse and delivery functions, including loading trucks for long haul and local deliveries as well as warehouse cleaning and upkeep.*

**2 | MAJOR DUTIES AND RESPONSIBILITIES:**

- Support inventory control activities of all supplies including packaging, raw goods, warehouse, brewery and retail materials, supplies and equipment required for the production, retail and administration teams.
- Support best practices for all finished product for inventory loss control, freshness standards and efficient deliveries.
- Assist in preventative maintenance and scheduling of all company vehicles and warehouse equipment (forklifts, pallet jacks, etc.).
- Prepare accurate daily driving and safety logs. Maintain clean vehicle standards. Promptly submit accident/near-miss reports and exercise good driving practices.
- Accurately prepare and deliver all orders to both retail accounts and outside distributors and return accurate paperwork back to MBC administration team.
- Follow company delivery SOP
- Adhere to all warehouse and delivery safety and cleanliness standards. Accurately report all incidents verbally and in writing to on site Supervisor/Manager.
- Provide friendly, helpful, responsive and accurate customer service.

**3 | ORGANIZATIONAL RELATIONSHIPS:**

The DELIVERY & WAREHOUSE CREW reports directly to the Warehouse Manager, works with Area Sales Reps on customer service and works with all administration staff on inventory management.

**Job Location:**

66 South Industrial Circle  
Mammoth Lakes

**Number of Positions:**

2 - 3

**Employment Status:**

Employee

**Employment Type:**

Hourly

**Hourly Rate Range:**

\$22 to \$26 DOE

**Other:**

**SKILLS**

- Class B license is preferred – we will train the right candidate; pay increases by \$1/hr with Class B
- First 6-month evaluation available to discuss potential pay increase
- Must be able to safely lift a 160lb keg
- Must have a clean driving record
- Forklift skills a plus
- Computer and math skills a plus

- Excellent organization and communication
- Cleanliness and dress codes required

<b>Degree/Education:</b>	High School Diploma or Equivalent	<b>Experience:</b>	Delivery & warehousing a plus
--------------------------	-----------------------------------	--------------------	-------------------------------